



## References/Bibliography HARVARD STYLE

Based on AGPS 5<sup>th</sup> ed  
How-to guide

- There are various ways of setting out references / bibliographies for an assignment.

### NOTE

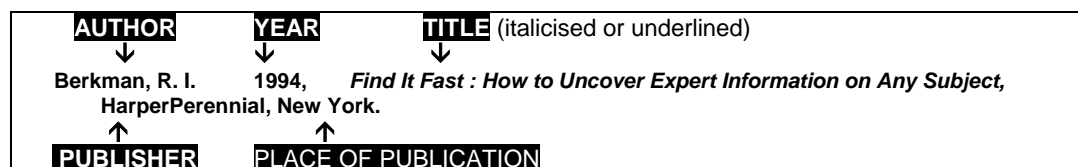
- **Before you write your list of references/bibliography check with your lecturer/tutor for the bibliographic style preferred by the Academic Department.**
- **Some Departments prefer to use variations on the Harvard system, please check with your lecturer/tutor.**
- The following are examples of **one style, Harvard** (author-date system for books, articles and “non-books”) based on the AGPS (Australian Government Publishing Service) 5<sup>th</sup> ed.
- Your bibliography should identify an item (e.g. book, journal article, cassette tape or film) in sufficient detail so that others may identify it and consult it.
- Your bibliography should appear at the end of your essay/report with entries listed alphabetically.
- Generally only the author’s initials are used in the bibliography, however, given names may be used if they help the reader recognise the author more readily.
- If you have used sources from the Internet, these should also be listed in your bibliography.

## ■ FOR A BOOK

The details required in order are:

1. **name/s** of author/s, editor/s, compiler/s (surname, and initials or given name) or the institution responsible.
  2. **year** of publication
  3. **title** of publication and **subtitle** if any (all titles must be underlined or italicised)
  4. **series title** and individual **volume** if any
  5. **edition**, if other than first
  6. **publisher**
  7. **place of publication**
  8. **page number(s)** if applicable
- **One author**  
Berkman, R. I. 1994, *Find It Fast: How to Uncover Expert Information on Any Subject*, HarperPerennial, New York.

Explanation of above citation:



- **Two or more authors**  
Moir, A. & Jessel, D. 1991, *Brain Sex: The Real Difference Between Men and Women*, Mandarin, London.  
  
Cheek, J., Dorskatsch, I., Hill, P. & Walsh, L. 1995, *Finding Out : Information Literacy For the 21st century*, MacMillan Education Australia, South Melbourne.
- **Editor(s)**

Robinson, W. F. & Huxtable, C. R. R. (eds) 1988, *Clinicopathologic Principles For Veterinary Medicine*, Cambridge University Press, Cambridge.

Sjostrand, S. (ed.) 1993, *Institutional Change: Theory and Empirical Findings*, M.E. Sharpe, Armonk, N.Y.

- **Sponsored by institution, corporation or other organisation**

Australian Government Publishing Service 1994, *Style Manual For Authors, Editors and Printers*, 5th edn, AGPS, Canberra.

Queensland Tourist and Travel Corporation, Market Research Department 1991, *An Examination of the Effect of the Domestic Aviation Dispute on Queensland Tourism*, Queensland Tourist and Travel Corporation, Brisbane.

- **Series**

Simons, R. C. 1996, *Boo!: Culture, Experience and the Startle Reflex*, Series in Affective Science, Oxford University Press, New York.

- **Edition**

McTaggart, D., Findlay, C. & Parkin, M. 1995, *Economics*, 2nd edn, Addison-Wesley, Sydney.

- **Chapter or part of a book to which a number of authors have contributed**

Bernstein, D. 1995, 'Transportation planning' in *The Civil Engineering Handbook*, ed. W.F. Chen, CRC Press, Boca Raton.

- **No author or editor**

If no author is given, the title is used as the first element of a citation. Alphabetise the entry by the first main word of the title in the bibliography.

*The CCH Macquarie dictionary of business* 1993, CCH Australia, North Ryde, NSW.

## ■ FOR AN ARTICLE

The details required, in order, are:

1. **name/s** of author/s of the article (surname, and initials or given name)
2. **year** of publication
3. **title of article**, in single quotation marks
4. **title of periodical** (underlined or italicised)
5. **volume** number
6. **issue** (or part) number
7. **page number(s)**

- **Journal article**

Huffman, L. M. 1996, 'Processing whey protein for use as a food ingredient', *Food Technology*, vol. 50, no. 2, pp. 49-52.

Explanation of above citation:

<b>AUTHOR</b>	<b>YEAR</b>	<b>TITLE OF ARTICLE</b>	<b>TITLE OF JOURNAL</b> (italicised or underlined)
↓ Huffman, L. M.	↓ 1996,	↓ 'Processing whey protein for use as a food ingredient',	↓ <i>Food Technology</i> , vol. 50, no. 2, pp. 49-52.
			↑ <b>VOLUME, ISSUE, PAGE NOS</b>

- **Conference paper**

Bohrer, S., Zielke, T. & Freiburg, V. 1995, 'Integrated obstacle detection framework for intelligent cruise control on motorways', *IEEE Intelligent Vehicles Symposium*, Detroit, MI Piscataway, pp. 276-281.

- **Newspaper article**

## ■ FOR A NON-BOOK (MULTIMEDIA MATERIAL)

The details required are the same as for a book, with the form of the item (eg videorecording, tape, computer file, etc.) indicated.

*Get the Facts (And Get Them Organised)* (videorecording) 1990, Williamstown, Vic., Appleseed Productions.

*CDATA 91 With Supermap: Data For Australia 1995*, release 2.1 rev., Hawthorne East, Vic., Space-Time Research.

## ■ FOR INTERNET AND OTHER ELECTRONIC SOURCES

- This could include sources from full text compact disk products, electronic journals or other sources from the Internet.
- The **basic form** of the citations follow the principles listed for print sources (see above)
  1. **name/s** of author/s
  2. **date** of publication
  3. **title** of publication
  4. **publisher/organisation**
  5. **edition**, if other than first
  6. **type of medium**
  7. **date item retrieved**
  8. **name** or **site address** on internet (if applicable)

### Examples:

Weibel, S. 1995, 'Metadata : the foundations of resource description', *D-lib Magazine*, [Online] Available at: <http://www.dlib.org/dlib/July95/07weibel.html>

ASTEC 1994, *The Networked Nation*, Available at: [http://astec.gov.au/astec/net\\_nation/contents.html](http://astec.gov.au/astec/net_nation/contents.html)

### If no author is given, the title is used as the first element of a citation

(Eg: *Hacker Attack* (videorecording) 1995, Sydney, NSW., SBS.

## ■ REFERENCES IN THE TEXT OF YOUR ESSAY

- In the author-date (Harvard system), a textual citation generally requires only the name of the author(s) and the year of publication (and specific page(s) if necessary).
- This may appear at the end of a sentence, before the full stop.
- Alternatively, the author's surname may be integrated into the text, followed by the year of publication in parentheses.
- The full reference must be listed at the end of your essay.

### Examples

It is futile to maintain that the sexes are interchangeable (Moir & Jessel 1991).

It is futile to maintain that the sexes are interchangeable (Moir & Jessel 1991, p. 94).

Moir and Jessel (1991) have shown that it is futile to maintain that the sexes are interchangeable.

Moir and Jessel (1991, pp. 93-4) have shown that it is futile to maintain that the sexes are interchangeable.

## ■ BIBLIOGRAPHY / LIST OF REFERENCES

<b>NOTE:</b>	<ul style="list-style-type: none"><li>● A list of references contains details only of those works cited in the text.</li></ul>
	<ul style="list-style-type: none"><li>● A bibliography includes sources not cited in the text but which are relevant to the subject.</li></ul>

The following are examples of entries in a bibliography or list of references ~

Australian Government Publishing Service 2002, *Style Manual for Authors, Editors and Printers*, 6th edn, Wiley, Milton, Queensland.

Bernstein, D. 1995, 'Transportation planning' in *The Civil Engineering Handbook*, ed. W. F. Chen, CRC Press, Boca Raton.

Bohrer, S., Zielke, T. and Freiburg, V. 1995, 'Integrated obstacle detection framework for intelligent cruise control on motorways', *IEEE Intelligent Vehicles Symposium*, Detroit, MI Piscataway, pp.276-281.

*Hacker Attack* (videorecording) 1995, SBS, Sydney.

Huffman, L. M. 1996, 'Processing whey protein for use as a food ingredient', *Food Technology*, vol. 50, no. 2, pp. 49-52.

McTaggart, D., Findlay, C. & Parkin, M. 1995, *Economics*, 2nd edn, Addison-Wesley, Sydney.

Moir, A. & Jessel, D. 1991, *Brain Sex: The Real Difference Between Men and Women*, Mandarin, London.

Robinson, W. F. & Huxtable, C. R. R. (eds) 1988, *Clinicopathologic Principles for Veterinary Medicine*, Cambridge University Press, Cambridge.

Simons, R. C. 1996, *Boo!: Culture, Experience and the Startle Reflex*, Series in Affective Science, Oxford University Press, New York.

**If you require further information, refer to:**

**For print sources**                      ● Australian Government Publishing Service 2002, *Style Manual for Authors, Editors and Printers*, 6th edn, John Wiley & Sons, Milton, Queensland.

**For electronic sources**            ● Li, X & Crane, N. 1993, *Electronic Style: A Guide to Citing Electronic Information*, Meckler, Westport.



Ask at the **Information Desk** in any Branch Library or check the Library's

Web Page ~

<http://www.library.uq.edu.au/useit/>